

MMFC Policy Submission Template

Template Overview:

This template is designed to help you take your idea, based upon conservative principles, into a first draft we will refine into a polished final draft.

Together, we will work to refine all each proposal at the MMFC Policy Committee meetings in March, April and May. Final drafts will be presented at the June meeting, where voting will determine which proposals will be presented to the MMFC Board of Directors.

The Board will vote on which policies our EDA will put forward at the Regional and National policy meetings.

Requirements

- Bring your first draft to the meeting.
- This sounds a lot harder than it is. Really.

Writing a First Draft in 4 Easy Steps

- Done is better than perfect.
Writing policy is a process, so don't worry about making it "perfect" the first time. Professional writers don't worry about the problems in their first drafts. They know every flaw will resolve by their deadline through feedback and revision.
- The goal of your first draft is to get all the parts written down with no concern to the final word count limits.
- We will discuss each proposal and work together to find ways to improve everyone's first drafts at the first two meetings.
- Over the next 4 months we will refine them more and more until the final drafts are ready for presentation to the Board of Directors

Final Draft Limitations:

- Policy Topic Title: Maximum 90 characters
- Policy Submission: Maximum 50 NEW Words
- Policy Rationale: Max 100 words

NOTE: These limitations are not relevant to the first rounds of our Policy Committee meetings. They are listed here so you know the goal you're aiming for at the end of this process.

MMFC Policy Submission Template

Topic Title: _____

Sponsoring EDA: **Mission—Matsqui—Fraser Canyon**

Resolution Type (circle one): NEW / MODIFICATION / DELETION

Existing Policy Text: _____

Proposed Policy Text: _____

(Including existing text to be kept with text to be deleted formatted with ~~StrikeThrough~~ and new text formatted using Underline.)

Rationale: _____
